



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA | DEPARTMENT
OF HISTORY AND CULTURES

Call for applications for Visiting Fellows 2024-2027

Memory Lab – ‘Territori della Memoria’

Department of History and Cultures

Art. 1 – Purpose

The University of Bologna departmental centre Memory Lab, established within the Italian Ministry of University and Research ‘Departments of Excellence 2023-27’ initiative and part of the Department of History and Cultures (hereinafter, the ‘Department’), hereby issues this call for applications concerning visiting fellow positions for professors and researchers coming from abroad, invited to share their research activities, knowledge, methodologies and results.

The call is open to researchers holding a PhD or equivalent that are at a stage of their careers that can be defined in line with the European Research Career Framework as Recognised Researcher and Established Researcher.

Application is open exclusively to candidates appointed in institutions outside Italy, with relevant research experience in the field of memory studies or with a research experience that might fit productively within the centre’s five thematic clusters, namely:

- 1) ‘Trauma and memory’;
- 2) ‘Memory and testimony’;
- 3) ‘Material memories’;
- 4) ‘Memories and political genealogies’;
- 5) ‘Transcultural spaces and memories’.

Visiting fellows’ activities will consist in the collaboration with professors and researchers of the Memory Lab, on the topic of memory studies and will be carried out within the Department facilities. Each fellow is expected to teach at least 8 hours of seminars/classes on the visiting fellow research activities, to be mainly addressed to Master’s students and PhD students.

Moreover, collaboration can take place via the following activities:

- joint research activity on memory studies, within the five thematic clusters;
- joint organisation of research seminars and workshops;
- drafting of jointly-authored publications.

Art. 2 – Budget, duration and remuneration

The total amount of this call for applications to fund visiting fellow positions is €80,000.00 to be distributed in 5 intakes. Unused funds from an intake will be made available in the next intake.

The length of the stay shall be between 30 (minimum) and 60 days (maximum), and the period of stay must start within four months from the publication of the final results (see Art. 5). The period of stay shall be continuous.

Visiting fellows will be entitled to:



- a gross salary of €5,000.00, covering the whole duration of the stay (notwithstanding the mentioned minimum and maximum time frames);
- access to the facilities and IT resources of the Department of History and Cultures.

The selected visiting fellows will have to purchase their airplane ticket, book accommodation and a visa, if necessary.

In addition to the salary, the Department will cover the cost of the outward flight for candidates coming from institutions in low- and middle-income countries (as listed in annex 2).

The salary to be paid to the visiting fellow/researcher will include any taxes applied to the recipient.

The recipient's exact gross salary will be determined on the basis of his/her decision or refusal (or lack thereof) to take advantage of applicable tax treaties in order to avoid double taxation. The salary will also include the premium for insurance coverage against accidents and third-party liability (called 'RCT' in Italy). The RCT policy will be limited to the activities listed in the invitation letter and that will take place within the university facilities.

Art. 3 – Application submission: terms and methods

The application must include all required documents and must be sent by the candidates to the e-mail address: disci.memorylab@unibo.it by the following deadlines:

Intakes	Applications Deadlines	Final rankings publication	Visiting period
1 st intake	30/04/2024	15/05/2024	September – December 2024
2 nd intake	15/09/2024	01/10/2024	January – June 2025
3 rd intake	31/03/2025	30/04/2025	September – December 2025
4 th intake	15/09/2025	01/10/2025	January – June 2026
5 th intake	31/03/2026	30/04/2026	September – December 2026

Applications shall be submitted exclusively via e-mail to disci.memorylab@unibo.it; documents submitted in any other way will not be accepted. The application must include:

- the application form filled in with the personal and professional data of the visiting fellow/researcher (annex 1);
- the chosen period of stay;
- a scanned copy of the visiting fellow/researcher's valid passport (or ID if EU/EEA/Swiss citizen);
- the visiting fellow/researcher's *curriculum vitae et studiorum* and list of publications;
- a letter of intent stating the research area of interest, the planned activities, the proposed theme and abstract of classes/workshops/events of scientific nature/seminars that the visiting fellow shall hold. The selection committee (see Art. 4) reserves the right to contact candidates for further enquiring on the organisation of the activities.



Art. 4 – Award criteria

The applications will be evaluated by a selection committee appointed by the Head of Department on the basis of the following criteria:

- scientific profile of the candidate;
- originality of the visiting fellow/researcher's mobility project;
- relevance of the mobility project with regard to the scientific development objectives of the Department.

The results will be published on the website <https://bandi.unibo.it>.

Winners will be assigned the visiting fellow positions until the budget established for each intake is used up.

Art. 5 – Acceptance

Winners will be notified by an invitation letter from the Head of Department sent via e-mail no later than 10 days after the results are published. Within 10 days of receipt of the invitation letter, the visiting fellow must formally accept the position by sending a confirmation message to: disci.memorylab@unibo.it. A lack of response within that deadline will be taken as a forfeit of the position.

Art. 6 – Further obligations

Immigration rules and health insurance

The visiting fellow's arrival and residence in Italy are regulated by Italian law. It is up to the visiting fellow to obtain the visa and all other authorisations, where necessary, to enter into Italy and carry out the activities as described in this call for applications.

The awarding of the visiting fellow position does not involve for any right to benefit from the Italian National Health Service. Visiting fellows are required to arrange for their health coverage.

Safety and health at work

The visiting fellow undertakes to comply with the rules and instructions about accident prevention, safety and health protection in the workplace and to attend the appropriate compulsory training courses. Training courses are available [online](#).

Ethical Code of Behavior

The visiting fellow undertakes to uphold and apply in full the rules of the University Ethical Code of Behavior available on: www.unibo.it/codiceetico.

The visiting researcher expressly undertakes, for the entire duration of the research period at the University and for five years following its end, not to disclose the Confidential Information and not to make it in any way accessible to third parties, as well as not to use in any way the Confidential Information for purposes other than those connected with the research activity carried out at the University of Bologna.

Confidential Information are any information, data or knowledge of a technical, scientific, commercial or financial nature, which has economic value as it is reserved, whatever the form of expression or the storage



system, which has been communicated to the visiting researcher in the performance of the research programme of this call, even when not specifically and clearly qualified as "confidential" or "secrets".

Intellectual property

Intellectual property rights over the results achieved by the visiting fellow in the execution of activities undertaken on behalf of the Department belong exclusively to the Department, which may freely use them also within agreements made with third parties, without prejudice to the moral rights of the visiting fellow, who shall be acknowledged as the author or inventor.

The visiting fellow has the right to publish the results of his/her research activities, provided that the publication does not prejudice the rights of the Department over the protection of the results.

Art. 7 - Final report and payment

At the end of his/her stay, the visiting fellow shall provide a final detailed report of the activities carried out. The payment of the visiting fellow salary will be authorised by the Head of Department upon verification that the required activities have been fulfilled.

Art. 8 – Publication of the call

This call is published on the website <https://bandi.unibo.it>.

Art. 9 – Final provisions

The University of Bologna Statute and Regulations and Italian law shall apply to all aspects not regulated by this call.

Art. 10 – Information notice concerning data processing

Personal data collected are processed as described in the "Privacy policy for participants in the University's competitive selection procedures" available at: www.unibo.it/privacy.

The information is published in compliance with art. 13 and 14 of Regulation (EU) 2016/679 (GDPR).

Selection procedure manager: Dr. Maria Carmela Cucurachi.

Contacts

For further information:

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Office hours: 09.00 AM – 1.00 PM UTC+1

THE HEAD OF DEPARTMENT

Prof. Francesca Sofia

(Document signed with digital signature pursuant to Legislative Decree 7 March 2005, n. 82 and of the D.P.C.M. 22 February 2013 and subsequent amendment)